**. Call to order:** Meeting Convened at 7:00 a.m.

**Meeting Chair**: Troy Jackson

**Meeting Secretary**: Bruce Williams

**Board Members Present:** Bruce Williams, Troy Jackson and Trent Jackson, Raymond Brewer,

and Charlie Perkins (Via phone) **Non-member** Jason Craven **(Operator)**

1. **Call to order and Invocation:** Trent Jackson
2. **Reading of minutes of previous meeting– changes and additions**:

Bruce read the minutes for the meeting of January 8th, 2022

Troy motioned minutes be approved without corrections.

Trent seconded the motion

The motion passed unanimously.

1. **Discussion and possible action on system operations, maintenance.**

Leak on Lupine and Granite. Completed Pot holing on Holyhock to copper Identified end of line.

Determined new line will be 300 ft. Reviewed survey of system management for potential financial health / technical help. (TMF survey). Completed. **Due to question on survey, we will need to set aside money for contingency / emergency operations. This will be addressed next review of Rules and Regulations and added to calendar.**

1. **Board Administration Discussion and Review of action items as required.**

The following action items are assigned;

**Raymond Brewer will contact Navajo county office over Special Districts to determine this bidding process and how often:** Raymondfound out contracts should be given outtobid periodically and contracts should be about 2 years with renewal on a yearly or 2-year basis.Request for bids need to allow about 3-4 weeks response time**.**

**Emergency precautions due to loss of Stephanie:** Results is that Stephanie’s backup is her daughter. All finance records are backed up on a local Drive and a cloud drive.

**Troy Jackson to contact Stephanie to arrange signature card signing on Bank account**.(deferred to next meeting)

1. **Review of December budget and finance statement:**  No issues
2. **Call to the Public:** None Present
3. **Planning of Date & Time for next board meetings:** March 12th . at 0700.
4. **Adjournment – 9:30 AM**

Benediction – Raymond

The aforementioned Minutes have been read and approved by the Board of Directors.

**CSDWID**

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**Bruce Williams – Secretary DATED**